

FLORIDA DEVELOPMENTAL DISABILITIES COUNCIL, INC.

**Finance Committee Report
May 4, 2020**

Action Items:

1. Approved minutes from the 1/09/20 Finance Committee meeting.
2. Approved changes to the state plan budget for the quarter ending 3/31/20 as follows:
 - Additions:
 - Transportation Goal-\$40,000----These funds are requested to enter into a technical assistance contract with the Hillsborough Area Transit Authority (HART) to provide technical assistance to the Transportation Voucher Replication project and any future Transportation Voucher Replication projects selected to engage in work on behalf of the Council.
 - Self-Advocacy Leadership Goal- \$10,000----These funds are needed to cover the cost overrun associated with the last Partners in Policymaking Class. The increase in class expenses is associated with a rise in the travel costs due to an increase in the number of participants in this class.
 - Broad Systems Change/Emerging Needs Goal-\$60,000 over 18 months--- These funds will be used to hire an additional Manager of Programs and Contracts on a contractual basis to manage the 18-month Disaster Preparedness and Recovery Summit contract. The contractor, Ms. Susan DeBeaugrine, has expertise in the content area and a previous history of effectively managing contracts for the Council.
 - Reductions:
 - Reserve---\$110,000---Program Reserve funds will be reduced to fund the above additions.

Review/Discussion:

1. Reviewed the Administrative Expenditures Budget to Actual Report for 10/01/19 through 3/31/20. Line items were highlighted with details and the overall administrative spending in line with the budget.