



Florida Developmental Disabilities Council, Inc.  
**Executive Committee Meeting Report**  
January 9, 2020  
4:45 p.m.-5:45 p.m.

**I. Approval of minutes from September 19, 2019 Meeting & December 20, 2019 Meeting**

The September 19, 2019 & December 20, 2019 minutes were approved as presented.

**II. Personal Care Attendant Rates**

Committee members had asked for a review of the current Personal Care Attendance (PCA) reimbursement process and rates established by the Council. The committee recommended that staff work with the national technical assistance center to obtain information on processes from other Councils and consider developing a process where categories or levels of service needs are tied to rates/payments. Staff will develop options for the Committee to review/consider once more information is gathered.

**III. Update on Benefits Compensation**

The Committee members met in a closed meeting to review and discuss all employee benefits provided to staff and the costs associated with the benefits currently offered. The Executive Director reported on her meetings with staff and reported that a new draft personnel manual developed by the Council's human resource consultant was provide to the Executive Director in late December 2019 for review. Incorporated in the new manual are the benefits offered to employees and the processes in which they are implemented. The Committee will review the draft personnel manual with the Executive Director and human resource consultant via teleconference once the Executive Director has had time to review it.

The meeting was adjourned at 5:45 p.m.