

Invitation for Proposal 2020-SA-900
Title: Advocacy Summit
Internal Evaluation Form

The maximum possible score for any proposal is 100 points.

Grand Total: _____

<p>I. Need and Purpose (10 maximum points)</p> <ul style="list-style-type: none"> • The proposal clearly indicates an understanding of the need and purpose of the project. 	<p>Total:</p> <ul style="list-style-type: none"> ○ 10
<p>II. Capacity of Offeror to Perform Scope of Work (50 maximum points)</p> <ul style="list-style-type: none"> • Person(s) engaged to complete the activities of this project are qualified to perform the required duties, including relevant experience in: <ul style="list-style-type: none"> ○ Project management and evaluation (5) ○ Large scale event planning (e.g., conferences, summits) (10) ○ Facilitating major events (e.g., conferences, summits) with diverse stakeholders (10) ○ Facilitating development of action plans and following up on progress (10) • Working with individuals with intellectual and developmental disabilities and their family members (10) • Documented knowledge or experience with local, regional, state, or national level advocacy. (5) 	<p>Total:</p> <ul style="list-style-type: none"> ○ 5 ○ 10 ○ 10 ○ 10 ○ 10 ○ 5
<p>III. Budget and Budget Narrative (30 maximum points)</p> <ul style="list-style-type: none"> • The proposal includes a proposed line item budget, accompanied by a detailed budget narrative. • The budget narrative explains and demonstrates that each entry on the line item budget sheet is: <ul style="list-style-type: none"> ○ allowable, ○ reasonable, and ○ necessary. • The budget and budget narrative present a cost-effective funding level for achieving the purpose of the project. • The budget fully addresses the scope of work. 	<p>Total:</p> <ul style="list-style-type: none"> ○ 5 ○ 10 ○ 5 ○ 10
<p>IV. References (10 maximum points)</p> <ul style="list-style-type: none"> • References checked support items I, II, and III above. 	<p>Total:</p> <ul style="list-style-type: none"> ○ 10